**WEHA Board Meeting**

Friday, January 21st, 2022, 9:00 am

Online Platform-Microsoft Teams

1. Meeting Called to order – 9:10 a.m.
2. Roll Call of officers and directors by the President
   1. Carrie Pohjola-President
   2. Danielle Vollendorf-President Elect
   3. Michele Williams-Director
   4. Katie Matulis-Directors
   5. Sarah Ward-Secretary (late)
   6. Brian Hobbs-Treasurer
   7. Laura Temke-Director at Large
   8. DeAnna Simerly-SW Dist VP
   9. Nicole Kragness-NW Dist VP
   10. Maddie Wojciuk, SW Dist VP
   11. Trista Groth-NE Dist VP
3. Approval of the Minutes of the Last Board meeting – Motion to approve by Brian, Second by Maddie, no discussion, all in favor none opposed.
4. Additions to the Agenda – No additions other than discussion about frequency of sending out emails.
5. Reports of officers and committees
   1. District Vice-Presidents – additional discussion regarding job postings, should they just be put on the website or sent out as they come in? What is appropriate as far as how often to send information?
      1. SE (DeAnna)

* Waukesha County is hiring
* Jake Levy is new hire at Washington/Ozaukee and North Shore
* DeAnna took CPO with Carrico and recommends trying to get them as a speaker.
  + 1. NW (Nicole)
* Webinar ideas: Focus on COVID safety and mask efficiency
* Travel trunk: 1 person was interested in learning about it
* New employees:
  + Ashland Co is hiring
  + Polk Co: new REHS Jake VanHeuklom
  + Iron Co: Denise acting as current H.O.; candidate has been offered a position but no decision made yet
  + La Crosse Co: Open vacancy as Doug Schaefer passed away
    - 3 new sanitiarians: Lindsay Neitzel, Mallory Nelson, Humphrey Sichone
    - Tremp Co open san position; Jen is out until March, Dexter has left
  + Region updates:
    - Polk Co hoping to open a water testing lab for bac/nitrates
    - Challenges: COVID duties/precautions, staff changes
    - Nicole sent out a newsletter
    1. SW (Maddie)
* Southern Region EH Group has restarted quarterly meetings
* Questions for general membership/board or conference topic: do you have recommendations for pH meter for pools?
* Recommendation to take VGBA training with Mary Ellen *OR* to have a conference topic on this; new template should be available on SharePoint
* Staffing updates: PHMDC new Director is Bonnie Koenig; new supervisor is Stefanie Moccero
  + 1. NE (Trista)

Florence County –

* + No staffing changes or updates
  + Wednesday webinars are a good addition; the 30 minute timeframe works well with workloads

City of De Pere

* De Pere is working with DHS Childhood Lead Poisoning Prevention Program to house an XRF in De Pere. This will allow more agencies to use it and it will be easier to get it in a timely manner.
* No other updates for De Pere.
  1. Treasurers Report (Brian)
* Discussed 2022 Budget – spent extra time determining if SharePoint is what we want, can modify later.
* Laura made motion to approve budget, Nicole second, no discussion / none opposed. Budget passes
  1. Education Committee
     1. Awards and Leadership (Laura) – Nothing to report, Abbey in Lake Geneva refused to give govt’ rate, too busy.
     2. Environmental Education (Carrie)
     3. Conference (Brian)
  2. Legislative (vacant)
* Maybe ask Carol Drury?
  1. Marketing Committee (Carrie)
* Remove Twitter, nobody uses it. Amy is responsible for Social Media and Katie is responsible fornwebsite. Request VP’s remind folks about Facebook. Maybe a member login to website with “special information” that only members would have access. Social media in bylaws?
  1. Membership (Nicole)
* Brian has idea to offer membership for $10 for those who weren’t members in the preceding year (new members) to give them a trial and let them see how they like it. Simple to manage and no change to budget. Brian moves to approve the $10 membership, DeAnna seconded it. No discussion, motion approved.
* Brain – we are at about 40 renewals right now
  1. Strategic (Maddie)
* We are starting up the Strategic Planning Committee in February; we have 3 interested people.
* Question for the group and/or membership—any idea/issues you would like the Strategic Planning Committee to address right away?
  + Brain suggested cashing in some of our investments to use toward some of our longer term goals – once we reached 100,000 use.
  + James Mack not available at this time. Working as consultant, could be conflict of interest.

1. Old Business
   1. WEHA Webinars (DeAnna)

* Has ongoing list, need one for July and possible back-ups when in a pinch. They have been well received, wondering if there is a way to see how many people viewed the webinars.
* Could we switch the time – mornings would be better, mid day is difficult with inspections.
* Brian suggested possibly archiving the recorded webinars on our website in the members only section (another suggestion for member perks).
  1. Online document storage (Katie)

1. New Business
   1. Organizational Membership and Membership Drive (Carrie)

* Organizational membership would be logistically difficult
* NEHA AEC – Carrie (president) + one additional board member – should it be a lottery or Michele who was supposed to go last year, but COVID so no in person conference was held.

1. Adjourn – Michele made motion to adjourn at 11:25 a.m. – all in agreement.

On 1/21/22 after the board meeting – Carrie sent the following in an email:

There was a discussion at the end of the meeting regarding the NEHA Board stipend, there are 2 stipends in the amount of $2500 each to attend the conference in Spokane.  The president uses one of the stipends and a board member uses the other, if there are multiple folks that are interested, the EH stipend process is used.  With that being said, Michele Williams was supposed to attend in 2020 in NYC, but, as we know it was cancelled and went virtual due to COVID.  I would like to discuss that the other $2500 stipend be “carried” over and Michele receive it due to the fact that she was chosen and did not have the opportunity to attend.

**We will need an official motion for discussion**.  Michele will need to abstain from the discussion.

Over email between 1/21/22 and 1/25/22 the following occurred:

DeAnna made a motion for the stipend to be carried over to Michele Williams for 2022 conference. Brian second, no discussion, all in favor, and none opposed.