**WEHA Board Meeting**

**Friday, January 10, 2019, 10:00 am**

**WDATCP, Prairie Oak Street Office Building**

**Hall of Fame Conference Room #172, 1st floor**

**2811 Agriculture Drive**

**Madison, WI 53708**

1. **Meeting called to order at** 10:06
2. **Roll-call of Officers and directors by the President.**
	* Mitch Lohr, President
	* Carrie Pohjola, President Elect
	* Michele Williams, Director
	* Natalie Vandeveld, Director
	* Sarah Ward, Secretary
	* Brian Hobbs, Treasurer
	* Laura Temke, Director at Large
	* Lindy Wiedmeyer, SE Dist VP
	* Carol Drury, NW Dist VP
	* Maddie Wojciuk, SW Dist VP
	* Trista Groth, NE Dist VP
3. **Approval of the Minutes of the last Board meeting.**
4. **Reports of officers and committees:**
	1. **District Vice–Presidents**
		1. **SE:** (Lindy)
		2. **NW:** (Carol)
		3. **SW:** (Maddie)
		4. **NE:** (Trista)
	2. **Treasurers Report** (Brian)
	* 2019 WEHA conference – surplus of $8611. Discussion as to how to use the $; AV needs to save expense at future conferences? Speakers? Upgrade to Constant Contact or new program altogether? Think of ideas in preparation for next board meeting so that we can vote – committee chairs tasked by Brian (1x cost instead of budgeted item.
	* Financial report – Edward Jones growth of about $4000 from interest in about 2.5 months.
	* Budget – revenue matches expenditure, slight increase for AEC stipends. Laura moves to approve budget, Natalie 2nd, all agree
	1. **Awards and Leadership Committee** (Natalie)
	* Leadership stipend deadline for submittal is January 17th. Past recipients will help with selection process.
	* Traveling RS study materials, spreadsheet tracking working well. What items should be added
	1. **Education and Conference Committee** (Lindy)
	* Mitch planning to go to AEC, Michele would like to go using WEHA funds, no other interest from board (some going using employer funds / commitment for DNC).
	* Traveling trunk
	* Mentorship program – 2 people, waiting on feedback.
	* Meeting 2/4 in Milwaukee @ 10:00
	* Discussion regarding presentation about DNC at WEHA and possibly for AEC
	* Possible speakers with topic expertise in communication for future conferences
	* Laura hopes to have committee meeting dates set prior to new year, calendar created.
	* Work sooner with DATCP / DHS to coordinate for WEHA conference (proposed to discuss at 2/4 meeting)
	* Jodi Jennati – closing speaker at conference, already booked
	* More people interested in participating on Education committee, already at 10 members. Create expectations as to participation
	1. **Legislative Committee** (Patty)
	* Report provided by Brian
	1. **Marketing Committee** (Carrie)
	* On Facebook, Twitter, Instagram – members were notified in November. Natalie recommends sending a reminder after renewals
	1. **Membership Committee** (Carol)
	* Renewals went out in December. In Feb. list will go out to district VP’s so that they can try to catch up with those who have not renewed. As of today between 60-70 have paid, reminders will be sent next week (mid-January).
5. **Old Business**
	1. January 2020 – opening By-laws.
	* Need to change Treasurer to non-elected, but appointed. All suggested amendments can go to Laura for compilation and draft changes in by-laws. Laura requests proposed changes no later than Friday March 13th.
6. **New Business**
	1. Consideration of WEHA sponsored stipend - FDA Retail Food Regulatory Program Standards and Verification Audit Workshop - May of 2020
	* Discussion, perhaps better option is $3000 AFDO grant available as enrollee of Program Standards. Can attend AEC and this is a pre-conference workshop. Maybe suggest applying for WEHA AEC grant (Leadership stipend) to cover much of the cost.
	1. Walter S. Mangold award – potential affiliate nominations?? March 15th deadline.
	* March 15th deadline for nomination. Candidate suggestions?
	* Swabbing is on hold. Under review to make it more substantial, worth time. Evaluate – why only in retail not restaurant? Tie it to recalls?
7. **Adjourn** Laura motioned to adjourn 12:17